**Honors Thesis Proposal/Thesis Registration Form**

*Complete the form, sign, and secure your committee signatures. Then, send PDF to* [*honors@utsa.edu*](mailto:honors@utsa.edu) *by the relevant deadline as posted on* [*http://honors.utsa.edu/students/thesis*](http://honors.utsa.edu/students/thesis)*.*

**Part I: Committee and Thesis Information**

*All information must be completed before submission.*

**Student Information:**

Student Name: 

Student Preferred Email: 

Banner ID#: 

Major(s):  Minor(s): 

**Requesting enrollment for**: **Thesis Proposal**  **Thesis**

Fall  Spring  Summer 20\_\_\_\_\_\_\_\_\_

Is this a course-based thesis requiring enrollment in HON 4993? **Yes**  **No**

**Are you pursuing Departmental Honors?**  **Yes**  **No**

Students pursuing Departmental Honors are required to confer with the requisite department for additional requirements.

**Committee Information**

**Faculty Advisor:** 

Department: 

Email Address: 

Phone Number: 

Does your Advisor hold a terminal degree in the field you are seeking to conduct thesis research? **Yes**  **No**

If you answered no to the above, please state what specialized expertise your Advisor holds that you desire for your thesis**.**

**Reader Number 1:** 

Department: 

Terminal Degree? **Yes**  **No**

Email Address: 

Phone Number: 

**Reader Number 2:** 

Department: 

Terminal Degree? **Yes**  **No**

Email Address: 

Phone Number:

**Proposed Title:** 

**Description of Thesis Proposal or Thesis:**

**In 200 words or less, describe the central element(s) of the thesis proposal or thesis. (This description must be completed before any committee members affix their signatures below.)**

**Human Subjects Consideration**

Does this thesis require approval of the Institutional Review Board (IRB) regarding research with human subjects? **Yes**  **No**

* If you stated “Yes” to the above, please include IRB approval with the submission of this form. **Research that requires IRB approval cannot commence until such approval is received.**
* Once each academic year, you can also apply to the Honors College’s Developmental Award to offset costs of conducting research/creative work. For more details see: <http://honors.utsa.edu/students/scholarships/development-award>

**Supplemental Funding request:**

**Behavioral Expectations**

As you work toward your objective related to your experience for the Honors College, we ask that you keep the following strategies and perspectives in mind. You not only represent yourself, but The University of Texas at San Antonio Honors College. We ask that you carefully read through and abide by the following guidelines to have the best and most productive community experience possible.

**Ask for help when in doubt**

* Your Advisor and/or Readers understand issues related to your activity. You are encouraged to approach them with problems or questions as they arise. They can assist you in determining the best way to respond in difficult or uncomfortable situations.

**Be punctual and responsible**

* As an Honors student, you are expected to exemplify the ideals found in the HERBS. Your committee is offering the gift of their knowledge and time to guide you through the experience. Your punctuality and commitment to meeting deadlines over the course of the semester is a sign of respect and appreciation for their gift.

**Call if you anticipate tardiness or absence**

* Call your committee members or others involved in your research if you are unable to make a scheduled meeting or if you anticipate being late. Find an equivalent alternative, consulting your Academic Counselor if you have questions. Be mindful of your committee’s time.

**Show respect for the environment in which you engage in this activity**

* It is an educational opportunity and a privilege to be entrusted in a laboratory or any facility you are conducting research. It is imperative that you conduct yourself in a professional and ethical manner by respecting the space and leaving it in the same condition.

**Be appropriate**

* Set a positive standard for other scholars to follow as a part of UTSA’s Honors College. You are expected to treat each individual you encounter with courtesy and kindness. Dress comfortably, neatly, and appropriately to the activity.

**Be understanding**

* Receiving a critique of your work or research progress is a natural part of the process. Understand that your committee is supports your efforts but must ensure that academic standards for research are maintained: again, you are representing the Honors College and the University.

 By initialing here, you agree to these behavioral expectations and acknowledge that failure to meet them can jeopardize the approval of your thesis.

**By signing below, I assert that I have read and understood the requirements and obligations found in the** [**Honors Thesis Handbook**](http://honors.utsa.edu/resources/pdf/honors-thesis-handbook.pdf)**. In holding to the highest academic standards, I further acknowledge that I am bound by the UTSA Handbook of Operating Procedures, specifically Chapter 2.37 on “Scholastic Dishonesty.” I also assert that I am aware of all of the requirements to receive credit for as noted in the Honors Thesis Handbook.**

**Student Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Advisor Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Reader1 Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Reader2 Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FOR OFFICE USE ONLY – Course Based Thesis Proposal**

**Faculty Advisor:** 

**Course and section number:** 

**CRN:** 